

DATES TO REMEMBER

August 17 - First Day of School
September 7 - Labor Day (No School)
September 21 – Parent/Teacher Conferences
(No School)
October 14 - End of 1st 9 weeks
October 14 - PSAT Test
October 24 - ACT
November 5 & 6 - Staff Development
(No School)
November 23-25 - Staff Development
(No School)
November 26-27 - Thanksgiving Break
December 12 - ACT
December 18 - End first semester
December 21 – Jan 1 Winter Break
January 18 - Martin Luther King Day
(No School)
February 6 - ACT
February 12 - Staff Development
(No School)
February 15 – Parent/Teacher Conferences
(No School)
March 11 - End of 3rd 9 weeks
March 21 – 25 – Spring Break
March 25 - Good Friday
April 9 - ACT
May 21 - Graduation
May 27 – End of Second Semester
May 27 - Last Day of School (tentative)
May 30 - Memorial Day
May 31 – June 6 - Make-up Days
(If Needed)

ACT Testing

**Students register for ACT
at
www.actstudent.org**

**Mills High School code is
042-390**

WILBUR D. MILLS UNIVERSITY STUDIES HIGH SCHOOL

**1205 E. Dixon Rd
Little Rock, AR 72206**

**Office 490-5700
FAX 490-5710**



WILBUR D. MILLS UNIVERSITY STUDIES HIGH SCHOOL

Guidance Department



Counseling Office Staff

10th – 12th grades

Ms. Cheryl Cleare - A-J

Mrs. Barbara McCasland - K-Z

9th grade

Mrs. Deanna Jackson

Secretary

Karen Shepherd

Welcome

Welcome to Wilbur D. Mills University Studies High School. The Counselors' office is located to your left when you walk in the front door of the school. The Guidance Office supports students academically, socially and emotionally. You will find information about colleges, technical schools, scholarships and financial aid information, college testing, vocational and career information, as well as an ear to listen.

Counselors meet with all students during the school year. We conduct classroom guidance grade level orientation in the fall and pre-registration in the spring as well as other guidance lessons during the school year. Counselors also meet with students in small groups and individually based on the needs of the students. In order to meet with the counselor during class time the student must have a pass from the teacher. Otherwise, the student may sign in to see a counselor with the secretary and the counselor will call the student from class. Counselors can meet with students before school beginning at 8:30, during lunch, and after school. All students should sign in with the secretary before seeing the counselor.

A student may see a counselor for any number of personal or academic reasons. Conversations with students are confidential unless the counselor suspects that harm is being done to the student either by another person or if a student is in danger of harming himself. These conversations must be reported to the proper authorities or parents. Parents are encouraged to contact counselors if they see changes that are concerning in the student's behavior or mood or if an event occurs that may affect the student's ability to handle school work.

Please notify the school if a student is going to miss several days due to illness or other event. Make up work can be requested if a student is going to miss more than three school days. If a parent needs to see the counselor personally please call for an appointment so that we can be sure to be available for our conference. We look forward to working with you this year.

GRADUATION REQUIREMENTS

22 Credits - See School Handbook for details
All requirements must be completed in order to participate in graduation.

STUDENT CLASS SCHEDULES

Student class schedules will be available on specified dates before school begins and on the first day of school. Schedule changes must be requested during the first eight days of school. Please notify the counselor as soon as possible if there is an error in your schedule or if you are scheduled for a class incorrectly.

REPORT CARDS

Report cards are distributed four times a year about a week after the end of each nine-weeks. Final report cards are mailed to the home address in the e-school data base. Interim reports are distributed mid-way between each nine-week period. Please call if you have not seen your student's interim report or report card.

TRANSCRIPTS

Seniors may request official or unofficial copies of their transcript for scholarship or college applications. Official transcripts for college admission are requested from the Guidance secretary for a charge of \$3.00 per transcript.

PAY ATTENTION TO SCHOLARSHIP AND ADMISSION DEADLINES!!

SCHOLARSHIPS AND FINANCIAL AID

The Guidance Office begins receiving scholarship information around the end of September. Scholarship information is posted on the Guidance Office Scholarship Notebook and announced. We encourage seniors to begin their search early. Seniors are given information and several websites for scholarship searches during their grade level orientation session. Never pay a service to search for scholarships for you. There are a multitude of free searches. We also hold a Financial Aid Night in December for students and parents to learn about the college admission process and financial aid information. In January, counselors assist seniors with the Arkansas Academic Challenge application and the student demographic section of their FAFSA application.